

## Memorandum

**To:** Rural Transportation Advisory Committee (RTAC)  
**From:** Christine Jacobs, Executive Director, TJPDC  
**Date:** August 13, 2024  
**Reference:** Remote Electronic Participation and All-Virtual Meeting Policy Update

### Purpose:

The Thomas Jefferson Planning District Commission (TJPDC) adopted a Remote Electronic Participation and All-Virtual Meeting Policy (July 2024) that also applies to the RTAC and all other advisory committees of the commission. Legislation adopted by the 2024 General Assembly ([HB 894/SB 734](#)) and signed into law necessitated several changes to the previous version that are now included in the attached adopted policy.

The following three changes were incorporated:

1. increase from 25% to 50% the maximum number of all virtual meetings that RTAC can hold per year;
2. expand provisions concerning member use of audio and visual technology during all-virtual meetings; and
3. require an annual adoption of the policy.

### Recommendations:

RTAC Committee: Informational item only. No action needed.

If there are any questions or comments, please contact Christine Jacobs at [cjacobs@tjpd.org](mailto:cjacobs@tjpd.org).